



# Freelance Contractors Limited Company Service

“ The Monthly  
Report – tells you  
what to save for  
taxes and when they  
are due – **EASY**

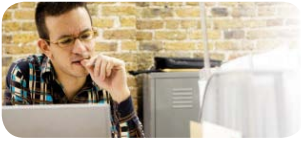
## Introduction

We have acted for Freelance Contractors since 1985 and have helped thousands of people by giving good business advice and producing accurate and tax efficient accounts.

Our clients work in all industry sectors across the UK and EU. So to ensure that we provide the best service we always have a thorough initial conversation or meeting with new clients to agree how we'll work together.

Our fees are transparent and easy to understand, you can find our detailed schedule of charges on the AMS website.

We are experts in IR35 and to date we have never lost an IR35 dispute with HM Revenue & Customs.



## How will we work with you?

We can set up your Limited Company, the PAYE scheme etc, for you and register it with the relevant authorities.

If you are already trading – we can arrange the transfer of your business from your former accountant.

Ongoing, all that we need are details of your Company bank transactions (from your bank statements) and business expenses every month. Our clients say it normally takes them around half an hour to prepare the monthly paperwork - and you can call as often as you like to talk things through. Each month we will provide you with a report containing everything you need to understand and manage the financial side of your business.



## The Monthly Report

**Every month you will receive a bespoke report – advising you:**

- How much to retain for a 'tax fund'
- When and how to pay taxes as they become due
- When your tax position is about to change, for example – to Higher Rate Tax

**it also includes...**

- A rolling 12 month calendar giving you all the important dates for your company
- Statutory payslips
- Dividend vouchers (if you pass IR35)
- Records of invoices if we have sent them on your behalf
- A record of your business expenses for the month



## Our Services Cover:

- Preparation and submission of your Annual Accounts
- Preparation of your Company's Corporation Tax computations and CT600 Return
- Preparation of payroll calculations
- Preparation, as appropriate, of quarterly VAT Returns
- Preparation and submission of Companies House Annual Return
- Dealing with all routine tax queries



## Fees

- By Direct Debit: A total annual fee of £990 +VAT (12 monthly payments of £82.50 +VAT)
- For periods without contracting income we will reduce our fees to match the reduced workload
- If you want assistance with your paperwork – we will even provide you with free time at our premises to help you put things in order.

**Please call us for an illustration of your net pay – in various business scenarios.**

Please call us on **01793 818400** Email us at **admin@ams-accountancy.co.uk**

Or to find out more, please visit **www.ams-accountancy.co.uk**

Write to **AMS Accountancy Ltd, Delta 606, Welton Road, Delta Office Park, Swindon SN5 7XF**

